**Medical Radiological Technologist Standard Job Description**

**Classification Title:** Medical Radiological Technologist

**FLSA Exemption Status:**Non-Exempt

**Pay Grade:** 9

**Job Description Summary:**

The Medical Radiological Technologist, under general supervision, operates a variety of ionizing radiographic equipment to produce radiographs as directed by a physician in a patient care environment.

**Essential Duties and Responsibilities:**

**40% Performs and Assists with Radiographic Procedures**

* Adjusts technical factors in proportion to the patient and body part being examined while minimizing radiation.
* Reviews exposed radiographs for proper positioning, technique, and identification.
* Greets patients, confirms their identification, and explains the exam. Assists in moving patients to and from wheelchairs, lifts, and radiographic tables.
* Performs and assists with radiographic procedures.
* Positions patients and adjusts equipment for taking diagnostic images following established procedures.
* Takes X-rays of various portions of the body to assist with diagnosing disease or injury.

**20% Maintains a Safe and Clean Work Environment**

* Performs visual preventive safety inspections and reports dangerous departmental or equipment conditions.
* Maintains work areas in a clean and orderly manner and restocks linens as necessary.

**10% Documentation and Administrative Tasks**

* Maintains adequate records and ensures the procedure is appropriately documented and charged.
* Maintains accurate department records to satisfy both state and federal regulations.
* Initiates orders for film and other supplies and monitors usage.

**10% Assumes Charge Position**

* Assumes charge position as required in absence of supervisor.

**20% Duty Title (for the department's use)**

* Remaining Percentage Can Be Determined by Department to Meet Business Needs or Can Be Incorporated into Percentages Above.

**Qualifications:**

**Required Education:**

* Successful completion of an accredited medical radiologic technology program.

**Required Experience:**

* None

**Required Licenses and Certifications:**

* Current Medical Radiologic Technologist license issued by the Texas Medical Board. Current American Registry of Radiologic Technologists (ARRT-R) certification.
* Licensure/certification must be maintained for continued employment.

**Required Knowledge, Skills, and Abilities:**

* Ability to multitask and work cooperatively with others.
* Knowledge of ionizing radiographic equipment.
* Knowledge of first aid techniques and procedures.
* Oral and written communication skills.

**Additional Information:**

**Machines and Equipment:**

* X-ray Equipment
* Retina Scan
* PACS
* Computer
* Telephone

**Physical Requirements:**

* Ability to lift and move heavy objects

**Other Requirements and Factors:**

* This position is security sensitive
* This position requires compliance with state and federal laws/codes and Texas A&M University System/TAMU policies, regulations, rules and procedures
* All tasks and job responsibilities must be performed safely without injury to self or others in compliance with System and University safety requirements

**Is this role ORP Eligible? If so, it needs to meet the criteria on the** [**Rules and Regulations of the Texas Higher Education Coordinating Board**](https://reportcenter.highered.texas.gov/reports/data/user-friendly-version-of-ch-25/)**.**

[ ]  **Yes**

[x]  **No**

**Does this classification have the ability to work from an alternative work location?**

[ ]  **Yes**

[x]  **No**